

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE BOARD MEETING HELD AT 15 POWDERHAM CRESCENT EXETER ON
TUESDAY 21 APRIL 2015 AT 10.00AM

Present: Di Boston (DB), Aylwyn Bowen (AB), Robyn Connett (RC), Paul Layton (PL), Harry Temple (HT)

1 **Apologies:** none.

2 **Conflict of Interest:** none declared.

3 **Minutes of the Board meeting held 10 March 2015**

(a) Approved.

(b) Matters arising: Boundary Changes

Following pressure from the local community, Forum and Trust ECC had revised recommendations to the Boundary Commission so that St James is retained as a two-member ward (Duryard to have one member). Exeter would then have 14 wards instead of the originally proposed 13. A second phase of public consultation was due in June following publication of Commission proposals.

4 **Governance Issues**

It was noted that the AGM must be held before 31 October 2015, arrangements to be considered at the next meeting.

5 **Membership Issues**

(a) Applications: Directors considered and gave formal approval to the 39 applications received (Roll numbers 157 to 195); 3345 shares sold.

(b) Seal: use of the Society Seal approved for certificate numbers 157 -195.

(c) Communication:

(i) Newsletter: Joni Holohan (Forum SG) had assumed responsibility for co-ordination of "About St James", the joint Trust/Forum newsletter. DB and PL agreed to liaise re. distribution to all households in the ward.

(ii) Website: directors agreed to provide brief biographical details to be posted on the website together with a collective photo.

6 **Financial Report**

Since the last report £200 (membership shares) and 0.77 (bank interest) had been added and £50.10 (membership fee, National Allotment Society) paid. Balance on account of £2981.93.

A financial statement for the year ending 31 March 2015 was presented and approved (copy attached).

7 **Exeter St James Community Trust/Exeter St James Forum**

Nothing to report.

8 **Queen's Crescent Garden**

RC reported that the recent meeting with ECC officers indicated the CPO process was likely to be contested but advised a preliminary planning application for a change of use from private to public space should be prepared. Frazer Osment (LDA Design/ Forum SG) had agreed to undertake this task.

As prospective leaseholder it was felt appropriate for the Trust, rather than the Forum, to submit the planning application. Accordingly it was resolved unanimously that the application should be made in the name of ESJCT Ltd, this decision to be conveyed to members once the application had been submitted.

Regular mowing by volunteers was continuing and maintenance work by Police Cadets, supervised by university grounds staff, would take place on the afternoon of 28 May 2015. It was agreed that the Trust should join the Forum in promoting an awareness raising event in the garden on the day.

The local Round Table had indicated both financial and practical assistance, a possible task being the creation of a flower bed for cultivation by pupils from St Sidwell's school.

9 **St James Allotments**

DB confirmed Trust membership of the National Allotment Society (NAS). A member of NAS would join the meeting with Network Rail on 4 May 2015.

10 **Date of Meeting**

The next meeting of the Board: Wednesday 3 June 2015 at 10.00am.

11 **AOB:** none.

The meeting closed at 11.30am.