

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE BOARD MEETING HELD AT 15 POWDERHAM CRESCENT EXETER ON
WEDNESDAY 3 JUNE 2015 AT 10.00AM

Present: Di Boston (DB), Aylwyn Bowen (AB), Robyn Connett (RC), Paul Layton (PL), Harry Temple (HT)

1 **Apologies:** none.

2 **Conflict of Interest:** none declared.

3 **Minutes of the Board meeting held 21 April 2015**

(a) Approved.

(b) Matters arising: Boundary Changes

A public exhibition of Boundary Commission draft recommendations to be held at the Guildhall on 26 and 27 June was noted.

4 **Governance Issues**

(a) It was resolved that the society's first AGM be held at St Sidwell's Primary School on 21 September 2015 at 6.00pm in order to offer the potential coordination of Trust and Forum AGMs in June 2016.

(b) It was resolved that directors nominate the Trust Chair and Secretary to serve on the Forum Steering Group.

5 **Membership Issues**

(a) Applications: Directors considered and gave formal approval to the 8 applications received (Roll numbers 196 to 203); 3490 shares sold.

(b) Seal: use of the Society Seal approved for certificate numbers 196 -203.

(c) Communication:

(i) Newsletter: the first edition of "*About St James*" had been well received and the cost of production (£198) entirely recouped by promised advertising revenue of £200; it was decided to recommend to the Forum that the next issue be published in early September (copy date 24 August) to incorporate notice of the Trust AGM and information to the community relating to University freshers' week.

(ii) Mailing: an update would be sent to shareholders following the Trust's submission of the planning application to ECC for a change of use of QCG (agenda item 8).

(iii) Other: two membership applications originating from the mosque had come to light without payment; RC agreed to liaise with Mr Hassan.

6 **Financial Report**

Transactions to date:

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>	
B/f			£2981.93	
24/04/15	£10.00		£2991.93	Shares
10/05/15		£385.00	£2606.93	ECC
01/06/15		£198.00	£2408.93	Printing
02/06/15	£145.00		£2553.93	Shares

It was agreed that members wishing to claim expenses would be required to keep a tally of expenditure which would be reimbursed by cheque when a total of £20 was reached.

7 Exeter St James Community Trust/Exeter St James Forum

Nothing further to report.

8 Queen's Crescent Garden

RC reported that LDA Design would invoice the Trust for the cost of the public notice (£176.40) to appear in the Express and Echo following submission on 29 May of the change of use application for QCG from private to public open space. A request to ECC had been made in recognition of the Trust's charitable status for half of the planning application fee of £385 to be reimbursed. A three week period for representations would now follow during which members would be encouraged to write in support of the application.

The maintenance/awareness raising event in the garden on 28 May had been successful and over £250 was raised for QCG funds. Additional volunteers had come forward to assist with mowing and further work was to be carried out by the Round Table and the mosque youth club. The La La Choir would be holding an open rehearsal in the garden on 11 August.

It was hoped a five-bar gate would be soon erected to secure the gap on the garden's Longbrook Street perimeter.

9 St James Allotments

DB referred to the previously circulated paper outlining Board requirements of the allotment group. In addition it was agreed that all allotment holders should be members of the Trust.

There was discussion but no agreement as to the future name of the allotments; St James Park Garden was suggested. It was likely that no community open days would be held in the first year owing to the hazardous nature of the site.

10 Date of Meeting

The next meeting of the Board: Wednesday 12 August 2015 at 10.00am.

11 AOB: none.

The meeting closed at 12.10pm.