

## EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE BOARD MEETING HELD AT 15 POWDERHAM CRESCENT EXETER ON TUESDAY 19 JANUARY 2016 AT 10.00AM

Present: Aylwyn Bowen (AB), Robyn Connett (RC), Paul Layton (PL), Harry Temple (HT)

RC took the chair

1 **Apologies:** none.

2 **Conflict of Interest:** none.

3 **Minutes of the Board meeting held 17 November 2015**

Approved.

4 **Governance Issues**

No matters arising.

5 **Membership Issues**

None.

6 **Financial Report**

Transactions to date:

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>	
B/f			£2243.54	
17/11/15		£304.57	£1938.97	Insurance
30/11/15	£5.00		£1943.97	Share income*

\* Share income from Exeter Round Table; application pending.

7 **Exeter St James Community Trust/Exeter St James Forum**

It was noted that the Forum was considering an application to ECC to list St Anne's Well PH, Well Street, as an Asset of Community Value (ACV). Should this be successful and the property be sold it was envisaged that ESJCT Ltd would be requested to endeavour to secure its purchase.

8 **Queen's Crescent Garden**

RC reported on the following matters:

(a) CPO: to date there had been no further progress - it was resolved that the Board would write to ECC in an attempt to expedite the process. Keith Biggs had suggested that Ashfords, solicitors, may be able to provide appropriate legal assistance.

(b) Grounds maintenance: the University Environment Society would be working in the garden on the afternoon of 23 March followed by a picnic; further help may be offered by the Community Payback Scheme.

(c) DCLG Pocket Parks Programme: the bid had been submitted; decision expected by the end of January.

(d) Noticeboard: AB indicated that a custom made, sealed unit would cost £555; it was agreed to recommend to the Forum that the Trust, using QCG funds, should make the purchase in order to reclaim VAT.

9 **St James Vegetable Gardens**

Directors were appreciative of the work undertaken by HT and members of the Vegetable Garden Group in revising documentation although various matters remained outstanding, in particular the absence of a suitable draft lease from NR and questions relating to governance, financial arrangements and insurance.

HT undertook to liaise further with the group to seek resolution of these issues and, once agreed, Directors resolved that legal opinion should be obtained before the lease was signed.

10 **Exeter Community Forum**

Nothing to report; next meeting scheduled 27 January 2016.

11 **Date of Meeting**

The next meeting of the Board: Tuesday 22 March 2016 at 10.00am.

11 **AOB:**

It was noted that the copy deadline for the Spring edition of "*About St James*" was 31 March 2016.

The meeting closed at 11.35am.