

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE BOARD MEETING HELD AT 15 POWDERHAM CRESCENT EXETER ON
MONDAY 19 JANUARY 2015 AT 10.00AM

Present: Di Boston (DB), Aylwyn Bowen (AB), Robyn Connett (RC), Paul Layton (PL),
Harry Temple (HT)

1 **Welcome to Mr Harry Temple**

DB welcomed to the meeting prospective board member HT who wished to learn more of the relationship between Trust and Forum. To assist discussion, it was agreed to take agenda items 8 (ESJCT Ltd/ESJF) and 9 (Queen's Crescent Garden) first.

8 **Exeter St James Community Trust/Exeter St James Forum**

The status of Trust and Forum and the relationship between them was explored. Directors reiterated the view that they were keen the advent of the Trust should not signal the demise of the Forum. The Trust function was to undertake those matters which the Forum legally could not whereas the Forum still retained an important networking and social function. DB reported that a recent meeting with Resident Associations had elicited a favourable response and that it was hoped more people would become involved in ESJF.

9 **Queen's Crescent Garden**

RC gave the background to the issue of responsibility for QCG. The project group's response to the Forum request regarding this matter (to be considered by ESJF SG 26/1/15) was discussed. RC undertook to post an update of the website and to contact both St Sidwell's Primary School and the mosque regarding Trust membership.

HT offered support for Trust aims and gave a summary of his credentials as a long-standing resident of St James with involvement in community affairs and a wealth of experience in the governance of a charitable organisation.

2 **Apologies:** none.

3 **Conflict of Interest:** none declared.

4 **Minutes of the Board meeting held 9 January 2015**

Approved.

HT was thanked for his attendance and left the meeting.

5 **Governance Issues**

Composition of the Board: Directors resolved unanimously to appoint Mr Harry Temple as an additional director.

6 **Membership Issues**

- (a) Applications: Directors considered and gave formal approval to the 12 applications received (Roll numbers 136 to 147); 3055 shares sold.
- (b) Seal: use of the Society Seal approved for certificate numbers 136 -147 to be issued with today's date.
- (c) Communication/website: noted revised application forms now available; still seeking expertise to assist with website; need for a web archive and members' access to documents considered; AB to discuss web housing with Dan Lott.

7 **Financial Report**

Transactions to date:

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>	
B/f			£1965.96	
09/01/15	£120.00			Shares
		£30.00	£2055.96	Printing
15/01/15	£740.00			Shares
		37.50	£2758.46	Room hire

Balance less outstanding invoice (£17.20) = £2741.26

10 **St James Allotments**

DB reported that the Forum allotment group anticipated bringing forward proposals to the Trust regarding lease arrangements with Network Rail.

11 **Date of Meeting**

The next meeting of the Board: Friday 13 February 2015 at 10.00am.

12 **AOB**

DB raised the potential of the Trust to create a trading arm and would approach Exeter University Guild to learn how it manages similar arrangements.

The meeting closed at 11.10am.