

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE BOARD MEETING HELD AT 15 POWDERHAM CRESCENT EXETER ON FRIDAY 13 FEBRUARY 2015 AT 10.00AM

Present: Di Boston (DB), Aylwyn Bowen (AB), Robyn Connett (RC), Paul Layton (PL), Harry Temple (HT), Ruth Stringer (RS)

1 **Welcome to Ruth Stringer**

DB welcomed RS, ESJF allotments group representative, to the meeting for discussion of item 10 Allotments.

2 **Apologies:** none.

3 **Conflict of Interest:** DB declared an interest as an allotment holder.

By mutual agreement item 10 Allotments was taken as first business.

10 **Allotments**

RS spoke to the allotment group's comprehensive paper "St James Allotments: proposal to become a project of Exeter St James Community Trust" (previously circulated). In the discussion which followed directors were rewarded with forthright answers to questions.

RS was thanked for her input and left the meeting at 10.30am.

Directors resolved in principle to accept the allotment group's proposal and, subject to satisfactory negotiations with all interested parties, would be prepared to take on a lease from Network Rail.

DB agreed to liaise with RS regarding membership of the National Allotment Society.

4 **Minutes of the Board meeting held 19 January 2015**

Approved.

5 **Governance Issues**

- (a) Use of University of Exeter Logo: agreed to sign licence agreement.
- (b) Trading arm: meeting with University Guild postponed.
- (c) Trust Projects: the future management of Trust projects was considered; it was felt that each project group should be represented on the Trust Board by a nominated director – RC for QCG and DB for Allotments.

6 **Membership Issues**

- (a) Applications: Directors considered and gave formal approval to the 7 applications received (Roll numbers 148 to 154); 3135 shares sold.

(b) Seal: use of the Society Seal approved for certificate numbers 148 -154 to be issued with today's date.

(c) Communication:

(i) Website: AB reported that it was possible to have a secure, sign-in facility and Trust Board minutes could be made accessible to members.

(ii) Newsletter: the principle of a regular joint newsletter with ESJF was agreed.

With apology, AB left the meeting at 11.15am.

7 **Financial Report**

Transactions to date:

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>	
B/f			£2758.46	
19/01/15		£17.20	£2741.26	E. Press
23/01/15	£10.00		£2751.26	Shares
12/02/15	£80.00		£2831.26	Shares

It was agreed that PL keep a record of out of pocket secretarial expenses.

8 **Exeter St James Community Trust/Exeter St James Forum**

Nothing to report.

9 **Queen's Crescent Garden**

RC reported that St Sidwell's Primary School was to join the Trust pending agreement of school governors; there had been no response from the mosque.

ECC was now suggesting that both planning permission and funding should be in place before the handover of QCG to the Trust. RC, DB, Frazer Osment and Jo Hawkins to meet with ECC officers.

QCG profile could be raised as a focus for the University "Grand Challenge" event and student volunteers working in the garden on Wednesday afternoons offered a further opportunity.

11 **Date of Meeting**

The next meeting of the Board: Tuesday 10 March 2015 at 10.00am.

12 **AOB**

None

The meeting closed at 11.45am.